

## **Department Description**

## **City Council**

Sandy City's optional council-mayor form of government vests the government of the municipality in two separate, independent, and equal branches. The executive branch consists of a mayor and administrative departments and officers; and the legislative branch consists of a municipal council. In Sandy, there are seven (7) council members, four elected from separate geographical council districts, and three elected at-large by the entire city electorate. All are elected for four (4) year terms.

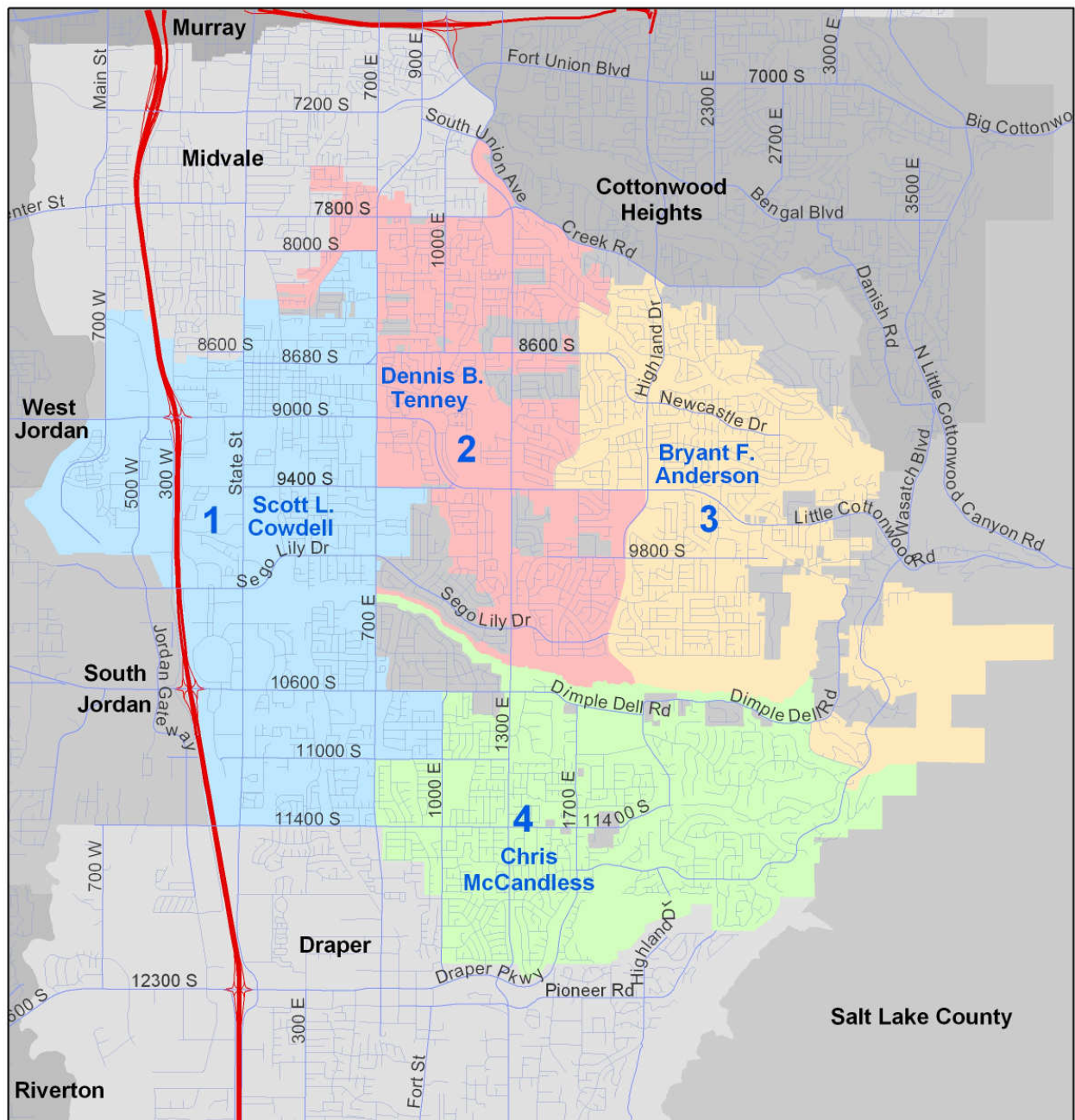
The City Council staffing function is performed by its council office, which consists of an Executive Director, an Office Manager, and an Executive Secretary.

## **Department Mission**

The mission of the City Council is to set general and specific municipal policy, pass ordinances and resolutions, appropriate funds, review and monitor municipal administration, prescribe and adopt the city's budgets, set appropriate tax levies, establish water and refuse collection rates and other general tax and service rates, establish a zoning plan for the city, appoint special citizen advisory committees, and fulfill a variety of other duties prescribed by State statute.

The principal council office functions are:

- Liaison for Council with Mayor, CAO, department heads, city patrons/constituents, businesses, developers, citizen committees, and other cities' officials and staff.
- Respond to and research patron/constituent requests, concerns, and/or problems.
- Receive, review, and recommend items for Council study and agenda action.
- Review ordinances/resolutions to determine compliance with Council policies and directives.
- Research land use, zoning, planning, and development.
- Respond to Council chairperson and Council members' directives and research requests.
- Review and analyze activities and expenditures of departments for adherence to Council approved policy or for formulation of new/revised policy.



## City Council Members

Scott L. Cowdell - District 1  
 Dennis B. Tenney - District 2  
 Bryant F. Anderson - District 3  
 Chris McCandless - District 4  
 Linda Martinez-Saville - Council at Large  
 Steve Fairbanks - Council at Large  
 Steve Smith - Council at Large

Scale: 1 Inch = 1 Mile  
 0 0.5 1 2 Miles



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 Jake Petersen, GIS Technician  
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- Maintain and improve basic core municipal services.
- Maintain integrity of residential neighborhoods and preserve property values.
- Preserve and improve public infrastructure and transportation systems.
- Preserve existing and expand additional retail and clean commercial businesses.
- Develop and improve the city's recreational trails and increase recreational opportunities.
- Develop community and arts facilities.
- Strengthen communications with citizens, businesses, and other institutions.
- Maintain a highly qualified employee workforce.

## **Previous-year Accomplishments**

Working with the Mayor and his Administration, and in some instances the planning commission, the Council accomplished the following:

- Adopted Ordinance regulating Residential parking spaces, specifically approximate garage sizes. Held public hearings and established higher design and building standards.
- [Wasatch Trail/Bike Laws on Wasatch Boulevard] Established Interlocal Agreement for cost sharing with Salt Lake County.
- [Cable Television Services Franchise Agreement] Completed for City residents with Qwest.
- [Seismic Requirements in the Sandy City Development Code] Reviewed possible needed improvements. This will heighten safety for City's businesses and residents.
- Reviewed initiatives for Housing Renovation and Neighborhood Improvement Assistance in City.
- Heard various Departmental Budget Presentations for 2008-2009 Budget.
- Approved Audit firm for Independent Audit of City's various Funds Budgets.
- Held Hearings and adopted a City Storm Water Ordinance .The City has worked long and hard to improve storm water control with major improvements in storm water carrying capacity, all making our businesses and homes safer.
- Considered needed appointments, held Citizen Interviews, and made appointments to citizen committees.
- Held Public Hearings and approved: The Larsen Annexation at 10425 South Dimple Dell Road; Burger Annexation at 11400 South 1625 East; Funk Annexation at 10253 South Dimple Dell Road.
- Qwest Franchise – authorized the execution of an interlocal cooperation agreement between Sandy and Qwest for Broadband Services.
- Storm Water Ordinance – Amended previous Ordinances of the City, relating to the “Storm Water”, Title 17, “Administrative Code”.
- [General Plan Amendment – Parks, Recreation and Trails Element] Amended the Trails map in the Parks, Recreation and Trails Element of the General Plan.
- Amended Home Occupations Ordinance regarding businesses generating excessive business traffic.
- Isabelle Annexation – annexed territory located at 2830 E. 9550 S. comprising approx. 4.86 acres,
- Amended the Sandy City Government Center Plaza Master Plan which is a sub-element to the City's General plan.
- Amended the Storm Water Management Plan which is a sub-element to the City's General Plan.
- Amended Title 15 of the revised Ordinances of Sandy City, “SD(OS) Open Space Zone – Dimple Dell Regional park”.
- Amended “Permitted Land Use Matrix for Commercial, Office, Hospital, Institutional Care or Industrial Zones” concerning Reception Centers.
- Amended Title 15 of the Land Development Code dealing with “Residential Standards – Accessory Buildings and Uses”.
- Conducted extensive studies of City's Animal Control Ordinances with input from residents, dog trainers, and veterinarians. A long process of citizen involvement was begun which led to a new ordinance regulating dangerous dogs and their owners.
- Adopted Sandy City's 2008-2009 Community Development Block Grant Action Plan and Consolidated Plan.
- Formatted a set of discussions and agenda work topics of Council Members/ Issues of Interest for 6 months period January 1 –June 30, 2009.
- Made Appointments to the Sandy City Planning Commission and to the Sandy City Board of Adjustment.
- Created a Sandy/Cottonwood Canyons Tourism Marketing Initiatives Committee.
- Approved a Mutual Aid Fire and Emergency Medical Services Agreement calling for improved fire response.
- Approved School District Cost Sharing authorizing the execution of an Interlocal Cooperation agreement. between Cottonwood Heights, Draper, Midvale and Sandy for cost sharing.

- Approved Interlocal Agreement – 1300 East Sandy, Creek Road to Draper between UDOT and Sandy City. This again is part of a much larger initiative of a complete redesign and rebuild of 1300 East being initially done with some 20 million federal/state dollars.
- Huston Annexation – annexed territory located at approximately 3060 Deer Hollow Drive comprising approximately 8.26 acres.
- Made extensive amendments to the Sandy City Animal Control Ordinance.
- Adopted Ordinance #08-24 an ordinance amending previous Ordinances of Sandy City, relating to the “Animal Services”, Title 3 “Administrative Code”. These changes dealt largely with regulation of dangerous dogs and their owners which have been of great concern to Sandy residents.
- Opened the Sandy City Budget to amend the Sandy City Animal Control Fee Schedule for fiscal year 2008-2009.
- Made appointments of Board Members for the Sandy City Arts Guild.
- Under took studies of the benefits to City residents of Utah Avalanche Forecast Center Services and made decision to fund with a special grant.
- Opened the Sandy City Budget to increase total appropriations in various funds.
- Held Fiscal Year 2008-2009 Budget Amendments Public Hearing for the purchase of a building located at 9140 South 150 East for use primarily by the Public Utilities and Public Works Departments of the City.
- Held discussions regarding City Services Delivery on City’s Borders.
- Sandy Draper Boundary Adjustment. Adopted Ordinance #08-30 adjusting the boundary between Sandy City and Draper City at approximately 2751 E. 11851 S. to enable connection of sections of the Bonneville Shoreline Trail.
- Created Sub Committee of Council and Administration to consider financing/programming options for Capital Facilities/Renovations.
- Made Appointment to the Sandy City Board of Adjustment.
- Made Appointments to the Public Utilities Advisory Board.
- Interviewed candidates and made Citizen Committee Appointments.
- Hold Hearings and made Code Amendments: Procedures for Development in CBD, CBD-O, and CBD-P Districts regarding land coverage, residential uses architectural designs and material, landscaping, parking areas, building setbacks, and building heights.
- Approved and acquired a number of property easements for widening of 1300 East.
- Completed multiyear edits and rewrites then re-adopted the Sandy City Land Development Code for 2008.
- [Emergency Management] Adopted the City’s Natural Hazard Pre-Disaster Mitigation Plan.
- Adopted a General Plan Amendment for Growth Principles after a Public Hearing to consider a request submitted by the Sandy City Community Development Department to adopt growth principles recommended by the Wasatch Front Regional Council.
- Approved an Interlocal Agreement between UDOT and Sandy City for reimbursement of preconstruction and construction engineering for the two bridges project in Sandy City.
- Approved an Interlocal Agreement between Salt Lake County and Sandy City for the 1300 East Street Improvement Funding. This is part of a much larger initiative of a complete redesign and rebuild of 1300 East being initially done with some 20 million federal/state dollars.
- Approved an Interlocal Agreement between Salt Lake County and Sandy City for overflow parking for events at South Town Expo Center.
- Conducted studies and reviewed report on hanging flow pots on Main Street, Center Street and Promenade.
- Completed purchase of Public Works/Public Utilities facility. This will ensure more cost savings efficiency and quick response of City teams in day to day and emergency situations.
- Approved issuance of a Letter of Intent to participate in the development of a hotel/water park within the 9400 South CDA.
- Created a New Central Business District Arts and Culture Zone.
- Worked with Canyons School District and Transition Team in further studies effecting the District’s implementation.
- Created a Snowbird/Sandy Little Cottonwood Canyon Coordinating Committee.
- Adopted temporary regulations to allow display of certain temporary signs during a period impacted by economic recession subject to limitations protecting community aesthetics.

No significant budget issues.

**Budget Information**

<b>Department 130</b>	<b>2006 Actual</b>	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Estimated</b>	<b>2010 Approved</b>
<b>Financing Sources:</b>					
General Taxes & Revenue	\$ 104,549	\$ 82,237	\$ 100,172	\$ 108,338	\$ 130,765
Administrative Charges					
31411 Redevelopment Agency	9,975	14,973	12,785	16,945	15,262
31412 Water	32,348	47,631	44,691	61,136	45,867
31413 Waste Collection	-	5,117	5,080	7,642	5,733
31414 Fleet Operations	3,071	2,977	3,127	4,161	3,435
31415 Information Services	868	2,977	3,127	4,161	3,435
31416 Storm Water	3,814	6,164	5,479	7,322	5,724
314111 Risk Management	-	2,977	3,127	4,161	3,435
<b>Total Financing Sources</b>	<b>\$ 154,625</b>	<b>\$ 165,053</b>	<b>\$ 177,588</b>	<b>\$ 213,866</b>	<b>\$ 213,656</b>
<b>Financing Uses:</b>					
411111 Regular Pay	\$ 107,812	\$ 115,340	\$ 124,138	\$ 139,858	\$ 137,264
411211 Variable Benefits	12,258	13,034	14,033	15,638	15,359
411213 Fixed Benefits	34,555	36,679	39,170	40,357	42,666
411214 Retiree Health Benefit	-	-	-	18,013	18,367
41132 Mileage Reimbursement	-	-	247	-	-
<b>Total Financing Uses</b>	<b>\$ 154,625</b>	<b>\$ 165,053</b>	<b>\$ 177,588</b>	<b>\$ 213,866</b>	<b>\$ 213,656</b>



# Budget Information

# Council Executive Staff

Department 131	2006 Actual	2007 Actual	2008 Actual	2009 Estimated	2010 Approved
<b>Financing Sources:</b>					
General Taxes & Revenue	\$ 319,702	\$ 298,035	\$ 329,115	\$ 337,468	\$ 322,523
Administrative Charges					
31411 Redevelopment Agency	3,776	4,102	4,273	4,987	6,003
31412 Water	8,001	8,540	9,544	7,116	7,154
31413 Waste Collection	3,423	3,601	4,152	-	-
31414 Fleet	-	-	-	1,827	2,049
31415 Information Services	-	-	-	10,493	11,594
31416 Storm Water	1,849	2,169	2,239	804	854
314110 Recreation	-	295	352	-	-
<b>Total Financing Sources</b>	<b>\$ 336,751</b>	<b>\$ 316,742</b>	<b>\$ 349,675</b>	<b>\$ 362,695</b>	<b>\$ 350,177</b>
<b>Financing Uses:</b>					
411111 Regular Pay	\$ 191,388	\$ 180,885	\$ 191,973	\$ 203,037	\$ 193,503
411113 Vacation Accrual	590	-	-	-	-
411211 Variable Benefits	39,897	36,273	38,746	41,790	39,853
411213 Fixed Benefits	13,851	13,750	13,050	13,612	14,337
411214 Retiree Health Benefit	3,924	1,910	4,490	2,547	2,547
41131 Vehicle Allowance	5,120	5,699	5,698	5,916	5,916
41132 Mileage Reimbursement	-	-	-	200	200
41135 Phone Allowance	-	-	414	-	-
4121 Books, Subs. & Memberships	247	438	285	800	400
41231 Travel	9,500	7,871	18,442	26,704	27,365
41232 Meetings	11,382	12,823	15,553	9,800	9,800
41233 Quadrant Meetings	-	-	-	4,500	2,000
41235 Training	-	741	2,820	7,260	7,260
412400 Office Supplies	3,374	2,757	2,578	4,500	4,000
412440 Computer Supplies	-	-	-	675	675
412490 Miscellaneous Supplies	1,080	673	1,969	1,000	750
412611 Telephone	1,916	2,079	1,960	2,689	2,920
41341 Audit Services	14,726	15,484	14,611	16,750	16,750
41379 Professional Services	-	-	-	1,000	1,000
414111 IS Charges	10,724	11,261	14,880	17,915	18,901
4173 Building Improvements	-	-	9,260	-	-
4174 Equipment	29,032	24,098	12,946	2,000	2,000
<b>Total Financing Uses</b>	<b>\$ 336,751</b>	<b>\$ 316,742</b>	<b>\$ 349,675</b>	<b>\$ 362,695</b>	<b>\$ 350,177</b>
Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2008	FY 2009	FY 2010
<b>Elected Officials:</b>					
Council Members			7.00	7.00	7.00
<b>Appointed - Category 1:</b>					
City Council Executive Director*	\$ 2,775.20	\$ 4,370.90	1.00	1.00	1.00
<b>Regular:</b>					
Office Manager	\$ 1,286.40	\$ 2,026.10	1.00	1.00	1.00
Executive Secretary	\$ 1,168.80	\$ 1,840.90	1.00	1.00	1.00
<b>Total FTEs</b>			10.00	10.00	10.00

\*Current incumbent has Regular Employee status. Upon attrition, new hire will have Appointed status.